

London Borough of Harrow

KEY DECISION SCHEDULE (MAY 2019 - JULY 2019)

MONTH: May

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1263 or by contacting democratic.services@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

| Subject | Nature of Decision | Decision Maker | Decision date / Period of Decision | Cabinet Member / Lead officer | Open or Private Meeting | Additional Documents to be submitted and any Consultation to be undertaken |
|--|--|----------------|------------------------------------|---|-------------------------|---|
| MAY 2019 | | | | | | |
| Enterprise Resources Planning System - Procurement | To seek authority to procure a contractor to implement a Cloud-based Enterprise Resource Planning (ERP) System | Cabinet | 30 May 2019 | Councillor Adam Swersky Dawn Calvert, Director of Finance bernie.harrison@harrow.gov.uk, tel. 020 8424 1200 | Open | Agenda report and any related appendices Consultation with all Council departments |
| Local Implementation Plan 3 | To recommend to full Council the adoption of the Local Implementation Plan (3). | Cabinet | 30 May 2019 | Councillor Varsha Parmar David Eaglesham, Service Manager - Traffic & Highway Network Management david.eaglesham@harrow.gov.uk, tel. 020 8424 1500 | Open | Report and any related appendices Final LIP 3 The public will be consulted on the draft LIP3. |

| Subject | Nature of Decision | Decision Maker | Decision date / Period of Decision | Cabinet Member / Lead officer | Open or Private Meeting | Additional Documents to be submitted and any Consultation to be undertaken |
|--------------------------------|--|----------------|------------------------------------|---|-------------------------|---|
| Road Safety Strategy | To approve the Road Safety Strategy. | Cabinet | 30 May 2019 | Councillor Varsha Parmar David Eaglesham, Service Manager - Traffic & Highway Network Management david.eaglesham@harrow.gov.uk | Open | Agenda report and any related appendices Draft Road Safety Strategy |
| Sustainable Transport Strategy | To approve the Sustainable Transport Strategy. | Cabinet | 30 May 2019 | Councillor Varsha Parmar David Eaglesham, Service Manager - Traffic & Highway Network Management david.eaglesham@harrow.gov.uk, | Open | Agenda report and any related appendices The strategy expands on the sustainable transport policies in LIP3 which has already been subject to public consultation. |

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|--|--|----------------|------------------------------------|--|--|---|
| Children Looked After Health Assessment Contract | To seek approval from Cabinet to integrate the current service into the 0-19 Service as a contract variation and to award the Agreement. | Cabinet | 30 May 2019 | Cllr Christine Robson Peter Tolley, Interim Divisional Director, Children and Young People peter.tolley@harro w.gov.uk tel: 020 8736 6978 | Open | Agenda report and any related appendices Groups that have been and will continue to be consulted are professionals within social care, Health, Education, stakeholders, Legal. |
| Regeneration Programme Update - Building a Better Harrow | To provide an update on the progress of all Regeneration activity being designed and delivered across the borough. | Cabinet | 30 May 2019 | Councillor Keith Ferry Councillor Adam Swersky Jan Rowley, Interim Divisional Director, Regeneration and Planning jan.rowley@harro w.gov.uk | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Agenda report and any related appendices |

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|--|---|----------------|------------------------------------|---|--|---|
| Harrow Strategic Development Partnership | To approve commencement of a procurement exercise for a strategic partner, to facilitate the development of council owned regeneration sites. | Cabinet | 30 May 2019 | Cllr Keith Ferry Councillor Adam Swersky Jan Rowley, Interim Divisional Director, Regeneration and Planning jan.rowley@harro w.gov.uk | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Agenda and any related appendices Ward Councillors will be notified. |
| Authority to Procure a Renewal of the Council's Microsoft Licences | To authorise the procurement of Microsoft licenses to permit the use of necessary software and services, delegate authority to make the decision about the exact quantity and type of licences to procure and to enter into the necessary legal | Cabinet | 30 May 2019 | Cllr Adam Swersky Carol Cutler, Director of Business Transformation and Customer Services carol.cutler@harro w.gov.uk tel:020 8736 6701 | Open | Agenda report and any related appendices |

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|---|--|----------------|------------------------------------|--|--|--|
| | agreements to give effect to the procurement of the Microsoft licences. | | | | | |
| JUNE 2019 | | | | | | |
| Revenue and Capital Outturn 2018/19 | To note the Revenue and Capital outturn position as at 31 st March 2019 and to approve and note any recommended carry forwards. | Cabinet | 20 June 2019 | Cllr Adam Swersky Dawn Calvert, Director of Finance Funmi.ogunnaike @harrow.gov.uk tel: 020 8424 7544 | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Agenda report and any related appendices |
| JULY 2019 | | | | | | |
| Review of Council Tax Support Scheme and Authority to | To note the review and/or agree to consultation on | Cabinet | 11 July 2019 | Councillor Adam Swersky Fern Silverio, | Open | Agenda report and any related appendices |

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|--|--|----------------|------------------------------------|---|--|---|
| Consult | technical changes to ensure scheme is fit for purpose and aligns with DWP changes with effect from 1 April 2020. | | | Head of Service, Collections & Benefits fern.silverio@harrow.gov.uk, tel. 020 8736 6818 | | |
| 2019-20 to 2021-22 MTFS Progress Update and Month 2 Revenue Budget Monitoring Report | To note progress on implementation of the MTFS | Cabinet | 11 July 2019 | Cllr Adam Swersky Dawn Calvert, Director of Finance Funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544 | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Agenda report and Appendices |
| Parking Management and Enforcement Strategy | To approve the Parking Management and Enforcement Strategy and agree to undertake public | Cabinet | 11 July 2019 | Cllr Varsha Parmar David Eaglesham, Service Manager - Traffic & Highway Network Management | Open | Agenda report and any related appendices Draft Parking Management and Enforcement Strategy |

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|---------|---|----------------|------------------------------------|---|-------------------------|---|
| | consultation on the proposed changes to parking controls and charges. | | | david.eaglesham@harrow.gov.uk tel: 020 8424 1500 | | Draft Public Consultation document The public will be consulted on the proposed changes to parking controls and charges. |

HARROW COUNCIL CABINET 2018/19

CONTACT DETAILS OF PORTFOLIO HOLDERS

| Portfolio | Councillor | Address | Telephone no. | Email |
|---|----------------|---|---|-------------------------------------|
| Leader, Strategy, Partnerships, Devolution & Customer Services | Graham Henson | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07721 509916 Group Office: (020) 8424 1897 | Email: graham.henson@harrow.gov.uk |
| Deputy Leader, Regeneration, Planning & Employment | Keith Ferry | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07922 227147 Group Office: (020) 8424 1897 | Email: keith.ferry@harrow.gov.uk |
| Adults & Public Health | Simon Brown | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Group Office: (020) 8424 1897 | Email: simon.brown@harrow.gov.uk |
| Community Cohesion & Crime | Krishna Suresh | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07967 565477 Group Office: (020) 8424 1897 | Email: krishna.suresh@harrow.gov.uk |

| Portfolio | Councillor | Address | Telephone no. | Email |
|--------------------------------------|------------------|---|---|---------------------------------------|
| Community Engagement & Accessibility | Sue Anderson | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07875 094900 Group Office: (020) 8424 1897 | Email: sue.anderson@harrow.gov.uk |
| Environment | Varsha Parmar | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07764 681987 Group Office: (020) 8424 1897 | Email: varsha.parmar@harrow.gov.uk |
| Finance & Resources | Adam Swersky | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Mobile: 07904 466987 Group Office: (020) 8424 1897 | Email: adam.swersky@harrow.gov.uk |
| Housing | Phillip O'Dell | 64 Marlborough Hill HARROW HA1 1TY | Tel: (020) 8861 0090 Group Office: (020) 8424 1897 | Email: phillip.odell@harrow.gov.uk |
| Young People & Schools | Christine Robson | Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH | Group Office: (020) 8424 1897 | Email: christine.robson@harrow.gov.uk |